



## **Member Only Application for REALTOR® Membership Assistance**

### ***Type of Assistance***

Assistance is available to primary and secondary members of the Southern Oklahoma Board of REALTORS® for financial hardships, illness, or natural disaster/fire/flood. Member assistance is limited to a maximum of \$500 per applicant per year. Applications may be submitted at any time and will be considered at the discretion of the SOBR Membership Committee and the SOBR Board of Directors.

### ***Financial Hardship***

A member can apply once every year

### ***Illness***

A member can apply once every year

Illness of the member or immediate family member for whom the member is a primary caregiver

### ***Natural Disaster/Fire/Flood***

A member can apply once every year

A member may receive funds if natural disaster/fire/flood have affected the living space only.

### ***Eligibility***

Applicants must be a current member in good standing of the Southern Oklahoma Board of REALTORS®.

### ***Confidentiality***

All information provided on this application form will remain confidential and will be available only to those who need to confirm eligibility for assistance and to those who process the assistance to be provided. It will not be shared with other parties for any other purpose.

### ***Disbursement of Funds***

In order to provide for a reasonable and equitable distribution of funds, assistance will be provided on a first come, first serve basis. All grants are contingent upon the availability of funds.

*This application is available online at <http://sokboard.realtor>. Additionally, the application can be picked up and/or completed at the Southern Oklahoma Board of REALTORS® office.*



## Attachment Checklist

***Required for ALL Applicants***

The Applicant must be a current member in good standing of the Southern Oklahoma Board of REALTORS®.

***One of the following is required to show proof of illness to immediate family member***

1. Note from Doctor
2. Details including relationship to patient on the following page

***One of the following is required to show proof of damage to your real or personal property if under the category of fire/natural disaster.***

1. Photos of Damage
2. Insurance Estimate
3. Copies of Written Claims, Settlement Proceeds or Claim Status Reports
4. Copies of Repair Estimates from contracts

## General Information

*Please complete all information to be considered for assistance*

**Full Name:**

**Email Address:**

**Street Address:**

**City, State, Zip:**

**Mailing Address:**

**City, State, Zip Code:**

**Mobile Phone:**

**Please check one of the following that you are applying for:**

**Financial Hardship**  **Illness**  **Natural Disaster/Fire/Flood**

*If applying on behalf of another member, please fill out your information below*

**Full Name:**

**Email Address:**

**Mobile Number:**



## **Information/Description of Loss**

*Describe damage/loss to your real or personal property and/or personal hardship:*

***Total Cost of Damage:***

***Total Uninsured Loss to Property:***

***If displaced from your primary residence, when do you expect to be able to return to your home?***



## Declaration

*By signing this application, I verify that all the information presented herein is true and correct to the best of my knowledge. I also provide all supplemental documents as:*

**Print Name of Applicant:**

**Signature of Applicant:**

**Date:**

## Mail or email application with attachments to the attention of:

**Southern Oklahoma Board of REALTORS®**

Attn: SOBR Membership Assistance

Address: PO Box 1914, Ardmore, OK 73402

**For Inquiries:**

Phone: 580-223-1670

Email: [ae@sokboard.realtor](mailto:ae@sokboard.realtor)

## Southern Oklahoma Board of REALTORS® Use Only:

**Recommended Amount:**

**Signature of SOBR Membership Committee Chair:**

**Signature of SOBR President:**

**Special Notes:**